Books in Maple Woods’ Collection

Click on Maple Woods Catalog under the Catalogs tab.

Use LC subject terms of **Occupations, Professions** or **Vocational Guidance** or search a specific field using the format of, e.g., public relations - vocational guidance. Check out **331.7** in the reference collection for career overviews. Search will include e-book titles available to read online.

Selected Reference Books

REF 331.702 En19c 2015 (5 volumes)
*Encyclopedia of Careers and Vocational Guidance*

REF 331.702 Oc14 2018-2019
*Occupational Outlook Handbook*

REF 331.702 On22-2
*150 Great Tech Prep Careers*

REF 331.702 Sh2t-4
*300 Best Jobs Without a Four-Year Degree*

REF 331.702 T62-4
*Top 100: The Fastest-growing Careers for the 21st Century*

Print Periodical

**Kansas City Business Journal** covers local business news and employment opportunities. Available as a database or in print.

Online Databases

Career databases:

*Ferguson’s Career Guidance Center* Profiles nearly 3,400 jobs in 94 industries and provides information on employment skills and academic programs and scholarships.

*Films on Demand* Under Videos databases. Access streaming videos about many careers.

*MissouriConnections.org* Provides information on occupations, employment, education, and job applications.
Full-text general periodical and newspaper databases include:

- Academic Search Elite
- Kansas City Business Journal
- LexisNexis Academic Universe
- MasterFILE Premier
- Newspaper Source
- ProQuest Research Library

**Internet**

Many of these sites can also be found under the “Web Links” tab on the Maple Woods Library’s home page.

**CareerOne Stop**  Sponsored by the Department of Labor; provides tools to help explore career information.

  http://www.careeronestop.org

**Career Outlook**

  http://www.bls.gov/careeroutlook/

**Major & Career Profiles**

  https://bigfuture.collegeboard.org/majors-careers

**Monthly Labor Review**  Current labor statistics are provided along with several in-depth articles. Available online at:

  http://www.bls.gov/opub/

**Occupational Outlook Handbook** can be searched full-text at:

  http://www.bls.gov/ooh/

Also, check the reference librarians’ Internet file under the headings of “Employment,” “Job Hunting” and “Occupations.”

Under the “Subject Guides” tab on the library website there are useful guides to help in researching careers.

**Local Resources**

**Mid-Continent Public Library**

  www.mymcpl.org  Click on “Research & Learning” at the top of the page. Click on “Browse Subjects” - “Careers and Education”

**Kauffman Foundation**

  www.Kauffman.org  A local foundation that is focused on education and entrepreneurship.